

BUCKEYE FBA PREP LLC

71 Outerbelt St, Columbus OH 43213 | www.buckeyefba.com

FORM 006
Daily Operations Log

Date:

Staff on Duty:

Opening Time:

Closing Time:

☐ Shipments Received Today

Client	Carrier	# Cartons	# Units	Form 001 Filed	Notes

☐ Prep Work Completed Today

Client	ASIN	Units Prepped	Services Done	Work Order #	Staff

☐ Shipments Sent to Amazon Today

Client	Amazon Shipment ID	# Boxes	# Units	Carrier	Tracking #

☐ Revenue Summary

Total Units Processed:	_____	Invoices Sent Today:	_____
Total Revenue (Today):	_____	Payments Received:	_____
Outstanding Invoices:	_____	Storage Units Occupied:	_____

☐ **Issues / Incidents**

☐ ☐ Damaged inventory received	☐ ☐ Unit count discrepancy
☐ ☐ Client complaint received	☐ ☐ Amazon compliance issue
☐ ☐ Carrier delay / issue	☐ ☐ Equipment issue
☐ ☐ No issues today	

End of Day Notes

_____	_____	_____
<i>Completed By (Print Name)</i>	<i>Signature</i>	<i>Date</i>