

BUCKEYE FBA PREP LLC

71 Outerbelt St, Columbus OH 43213 | www.buckeyefba.com

FORM 005

Client Onboarding Form

Client Information

Full Name:	_____	Business Name:	_____
Email Address:	_____	Phone Number:	_____
Mailing Address:	_____	City / State / ZIP:	_____
Amazon Seller ID:	_____	Seller Central Email:	_____
How did you hear about us?:	_____	Referral Name (if any):	_____

Shipment Profile

Avg Units / Month:	_____	Avg # of Shipments / Month:	_____
Primary Product Category:	_____	Secondary Category:	_____
Avg Unit Size:	_____	Any Oversized Items? Y / N:	_____

Services Required

☐ ☐ FNSKU Labeling	☐ ☐ Poly Bagging	☐ ☐ Bubble Wrap
☐ ☐ Bundling / Kitting	☐ ☐ FBM Fulfillment	☐ ☐ D2C Shipping
☐ ☐ Used Books	☐ ☐ Shoes / Apparel	☐ ☐ Removal Orders
☐ ☐ Storage	☐ ☐ Crossdocking / Forwarding	☐ ☐ Returns Processing

Billing & Payment

Billing Email:	_____	Preferred Payment Method:	_____
Set-up Fee Collected? Y / N:	_____	Date of First Shipment (est.):	_____

Seller Central Access

☐ ☐ User permissions granted in Seller Central	☐ ☐ Test login confirmed by Buckeye FBA staff
☐ ☐ Client agreement signed and on file	☐ ☐ Pricing sheet sent to client

☐ ☐ Welcome email sent	☐ ☐ Shipping address confirmed with client
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Additional Notes / Special Requirements

_____	_____	_____
<i>Onboarded By (Print Name)</i>	<i>Client Signature</i>	<i>Date</i>